

**In Trim Gym**

12a Ridgeway Rd,  
Sheffield,  
S12 2SS

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ (dd/mm/yyyy)

Dear Club Manager,

Please note that I, \_\_\_\_\_ (print full name),  
would like to cancel my membership with In Trim Gym Ltd. effective from  
\_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ (dd/mm/yyyy)

I acknowledge that it may take up to 10 days for this cancellation to be processed  
and acknowledge that any payments made from my bank must be cancelled in order for  
this notice to be effective.

Yours sincerely,

\_\_\_\_\_ (signature)